

Hartford Manor CP School Governing Body: Teaching, Learning, Standards of Achievement and Behaviour Sub-Committee

Implementation Plan – November 2014



TOR	WHO	WHEN	HOW
1. General			
1.1. To contribute, in collaboration with the Headteacher and staff, to establishing, monitoring and evaluating sections of the School Development Plan relating to teaching and learning, behaviour and safety of pupils, standards of achievement and to oversee any key issues relating to curriculum delivery in line with guidance.	<ul style="list-style-type: none"> Headteacher or Subject coordinator to report to Sub-committee 	<ul style="list-style-type: none"> Termly, as required 	<ul style="list-style-type: none"> HT or Subject lead
1.2. To keep relevant sections of the Self-Evaluation report under review and update as necessary	<ul style="list-style-type: none"> Sub-committee Chair and Headteacher 	<ul style="list-style-type: none"> At each sub-com mtg 	<ul style="list-style-type: none"> Standing agenda item
1.3. To establish, monitor the impact of, and review the school's Curriculum Policy, Teaching and Learning Policy, SEN Policy and other curriculum related policies in line with the agreed cycle and make recommendations to the governing body for change as necessary	<ul style="list-style-type: none"> All sub-com members Headteacher to highlight relevant policies 	<ul style="list-style-type: none"> In line with policy review timetable 	<ul style="list-style-type: none"> Standing agenda item
2. Teaching and Learning			
2.1. To ensure that the whole school curriculum is: broad and balanced; relevant to the needs of all children; provides continuity and progression; adequately resourced	<ul style="list-style-type: none"> As per 1.3 	<ul style="list-style-type: none"> In line with policy review timetable 	<ul style="list-style-type: none"> Standing agenda item
2.2. To review the policy and provision for collective worship and RE in line with the locally agreed syllabus and make recommendations for change as necessary	<ul style="list-style-type: none"> As per 1.3 	<ul style="list-style-type: none"> In line with policy review timetable 	<ul style="list-style-type: none"> Standing agenda item
2.3. To endeavour to secure the necessary provision for any child who has special educational needs (SEN) and/or disability having regard to the SEN Code of Practice and relevant legislation	<ul style="list-style-type: none"> SEN Coordinator SEN Link Governor 	<ul style="list-style-type: none"> Autumn term 	<ul style="list-style-type: none"> Joint presentation/report
2.4. To ensure that the school has an SEN coordinator who is provided with sufficient time, training and resources to undertake her/his responsibilities	<ul style="list-style-type: none"> SEN Link Governor 	<ul style="list-style-type: none"> Termly 	<ul style="list-style-type: none"> Report
2.5. To ensure that policies and procedures are in place to promote the spiritual, moral, social and cultural development of children	<ul style="list-style-type: none"> As per 1.3 	<ul style="list-style-type: none"> In line with policy review timetable 	<ul style="list-style-type: none"> Standing agenda item
2.6. To ensure that the school offers equality of opportunity to all children	<ul style="list-style-type: none"> As per 1.3 	<ul style="list-style-type: none"> In line with policy 	<ul style="list-style-type: none"> Standing agenda item

Hartford Manor CP School Governing Body: Teaching, Learning, Standards of Achievement and Behaviour Sub-Committee

Implementation Plan – November 2014



TOR	WHO	WHEN	HOW
whatever their gender, ethnicity, religion, background or ability through all its policies, procedures and practices		review timetable	
2.7. To establish, monitor the impact of, and review all the school's plans, policies and procedures relating to the personal development and well-being of pupils	<ul style="list-style-type: none"> As per 1.3 	<ul style="list-style-type: none"> Summer term 	<ul style="list-style-type: none"> Feedback following school/class visits School Development Plan
3. Achievement			
3.1. To ensure that the National Curriculum is delivered and its assessment procedures are carried out in line with the legal framework	<ul style="list-style-type: none"> School SMT 	<ul style="list-style-type: none"> Spring Term 	<ul style="list-style-type: none"> Presentation (assessment report/ curriculum map)
3.2. To promote extra-curricular/enrichment activities	<ul style="list-style-type: none"> PE Coordinator 	<ul style="list-style-type: none"> Spring Term 	<ul style="list-style-type: none"> Standing agenda item
3.3. To promote and support the further development of the School Pupil Council and provide a link between the Council and the governing body	<ul style="list-style-type: none"> Link Governor 	<ul style="list-style-type: none"> Summer term 	<ul style="list-style-type: none"> Attendance at school council mtg
3.4. To promote partnership with parents to support their children's learning	<ul style="list-style-type: none"> Sub-com members 	<ul style="list-style-type: none"> Termly 	<ul style="list-style-type: none"> Attendance at school functions (e.g. open days) Minutes published on website Summary update in school newsletter Attendance at FOHM mtgs
3.5. To ensure that policies and procedures are in place to demonstrate the effectiveness of Pupil Premium funding in raising the attainment of disadvantaged.	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none">
3.6. To promote extended school facilities and community engagement	<ul style="list-style-type: none"> Headteacher or Deputy 	<ul style="list-style-type: none"> Summer term 	<ul style="list-style-type: none"> Report
4. Behaviour and Standards			

Hartford Manor CP School Governing Body: Teaching, Learning, Standards of Achievement and Behaviour Sub-Committee

Implementation Plan – November 2014



TOR	WHO	WHEN	HOW
4.1. To ensure that policies and procedures are in place to reduce barriers to learning, improve behaviour, attendance and punctuality and reduce exclusions	<ul style="list-style-type: none"> As per 1.3 	<ul style="list-style-type: none"> In line with policy review timetable 	<ul style="list-style-type: none"> Standing agenda item
4.2. To review the school's provision for Personal, Social, Health and Education taking account of Local Authority and Government guidance	<ul style="list-style-type: none"> PSHE Coordinator 	<ul style="list-style-type: none"> Summer term 	<ul style="list-style-type: none"> Report/presentation
4.3. To receive curriculum progress reports from the Head teacher and others including an analysis of the annual RAISEonline report and information about non-statutory assessment and testing in order to monitor, review and evaluate the standards of achievement, seek to make continuing improvements and inform target setting	<ul style="list-style-type: none"> Headteacher 	<ul style="list-style-type: none"> Autumn term 	<ul style="list-style-type: none"> Presentation and RAISEonline report Sub-com training
4.4. To ensure that statutory targets for pupil achievements are set and published as required	<ul style="list-style-type: none"> As per 4.3 		
4.5. [update Sep 2012] To monitor continuing progress of the 2017 cohort	<ul style="list-style-type: none"> As per 4.3 		
4.6. To celebrate children's achievements	<ul style="list-style-type: none"> Sub-com members 	<ul style="list-style-type: none"> Summer Term 	<ul style="list-style-type: none"> Attend celebration events, e.g.: <ul style="list-style-type: none"> Leaver assembly Celebration events Pupil Voice
4.7. To set targets for Attendance and Persistently Absent Children attendance	<ul style="list-style-type: none"> As per 4.3 	<ul style="list-style-type: none"> Summer term 	<ul style="list-style-type: none"> Report/presentation